



JERSEY SHORE REGIONAL HEALTH COMMISSION

RE-ORGANIZATION/REGULAR MEETING

Tuesday January 28, 2025

CALL TO ORDER:

Health Officer Michael Balka called the meeting to order at 3:00 p.m. He then led the Regional Board of Health in the salute to the flag. Health Officer Balka, next read the “Open Public Meeting Act Statement”.

ROLL CALL

Deal – Ronen Neuman, Fair Haven – Chris York, Monmouth Beach – Larry Bolsch, Rumson – Tom Rogers, Sea Girt – Diane Anthony, Spring Lake – Bryan Dempsey, Spring Lake Heights – Dr. Len Giles

Allenhurst – Donna Campagna, Sea Bright – Paul Roman, joined us after roll call was taken.

ABSENT:

Brielle – Denise Murphy, Interlaken – Lori Reibrich, Loch Arbour – Marilyn Simons

OTHERS PRESENT:

Michael Balka Health Officer, Nick DelGuadio, Esq (remote), Gail Krzyzczuk, CFO (remote), Marita Kresge, Commission Secretary/Office Coordinator

ELECTIONS:

Meeting adjourned Sine Die with Health Officer Michael Balka opening the 2025 elections:

OFFICE OF PRESIDENT:

Bryan Dempsey motioned to nominate Dr. Len Giles for President, seconded by Tom Rogers of Rumson

No other nominations were made.

Voice Vote: Unanimous

Dr. Len Giles is re-elected Commission President.

OFFICE OF VICE-PRESIDENT

President Giles nominated Chris York for Vice President, seconded by Bryan Dempsey of Spring Lake.

No other nominations were made.

Voice Vote: Unanimous
Chris York is elected Vice President of the JSRHC Commission

OFFICE OF TREASURER

President Giles made a motion to nominate Larry Bolsch for Treasurer, seconded by Tom Rogers of Rumson.

No other nominations were made.
Voice Vote: Unanimous

Motion carried to elect Larry Bolsch as Treasurer.

(Agenda items 6-8 were grouped together for expediency of this meeting).

APPOINTMENT OF SECRETARY – Marita Kresge 2025 Commission Secretary

APPOINTMENT OF SECRETARY PRO TEM – The Attorney (Bruce Padula or associate), or Michael Balka, Health Officer

APPOINTMENT OF PROFESSIONAL STAFF 2025

HEALTH OFFICER	Michael Balka
CHIEF FINANCIAL OFFICER	Gail Krzyzczuk
PRINCIPAL REHS REHS-3	Dominick Astino Greg Hawriluk
OFFICE COORDINATOR/COMMISSION SECRETARY	Marita Kresge

Diane Anthony of Sea Girt made the motion to accept these appointments, seconded by Tom Rogers of Rumson.
Voice Vote: Unanimous

COMMITTEE APPOINTMENTS:

President Len Giles has appointed the following committees.

Budget and Finance:

Chair: Tom Rogers

Members: Brian Dempsey, Donna Campagna, Larry Bolsch, and President Giles (ex-officio)

Human Resources:

Chair: Diane Anthony

Members: Marilyn Simons, Tom Rogers, Brian Dempsey, and President Giles (ex-officio)

Operations:

Chair: Diane Anthony
Members: Denise Murphy

Audit:
Chair: Larry Bolsch,
Members: Paul Roman, Gail Krzyzczuk (ex- officio)

Governance:
President Lenny Giles, Vice President Theresa Casagrande, Treasurer Larry Bolsch, and Paul Roman

President Giles thanked all Commissioners for their continued commitment and participation in these committees.

CONSENT AGENDA FOR REORGANIZATION BEGINS

Resolutions 1-18

NOTE: Resolution was prepared for the position of Legal Counsel; this resolution refers to appointment by the Non-Fair and Open Process in accordance with NJ Pay to Play. The Commission is entitled to approve both the appointment document and the actual contract.

Resolution 2025-1

Official record of 2024 JSRHC Meeting Dates, Times and Location

Resolution 2025-2

NEWSPAPERS FOR LEGAL AND SUNSHINE LAW NOTIFICATIONS Calendar Year 2024 ASBURY PARK PRESS as the newspaper for all JSRHC business notices (legal and sunshine law), and the Star Ledger for the secondary submission of Sunshine Law notifications.

Resolution 2024-5

Cleary, Jacobbe, Alfieri, Jacobs as Legal Counsel w/o retainer (General & Labor) Calendar Year 2024 use reference of \$18,000

Resolution 2025-4

Cash Management Plan – Calendar Year 2025
Relating to the JSRHC Cash Management Plan (investment governance) validated by CFO Gail Krzyzczuk.

Resolution 2025-5

Depository of Funds - Valley National Bank is the JSRHC Primary Depository of Funds for Calendar Year 2025

Resolution 2025-6

Contract for Accounting Services Samuel Klein in the amount of \$7,900.00

Resolution 2025-7

Waive signature for Purchase Order less than One Thousand Dollars

Resolution 2025-8

Authorizing Bill Payment in Absence of a Monthly Quorum

Resolution 2025-9

Occupational Health Services

Agreement with Robert Wood Johnson Barnabas Health Corporate Care at Monmouth Medical Center for the review of medical evaluation questionnaires (\$21.00) and for respiratory fit testing and pulmonary function tests (\$47.25)

Resolution 2025-10

Edmunds Financial Software – Calendar Year 2025

Agreement with Edmunds and Associates to provide software maintenance and support of the automated finance system.

Resolution 2025-11

OFFICE CLEANING SERVICE: Calendar Year 2025

Master Maintenance of Red Bank.

Resolution 2025-12

Language Line Services 2024 (\$1.70/min.)

Resolution 2025-13

Appointment of Dr. Robert Morgan as Associate Medical Director for 2025

Resolution 2025-14

IT SUPPORT CONTRACT RENEWAL: Calendar Year 2025

Inter-Network, LLC

Resolution 2025- 15

Award of Contract for Accounting Services to Suplee, Clooney & Company for 2025.

Resolution 2025- 16

Dr. Marilyn Sain, DVM for Licensed veterinary services for Rabies Vaccination Clinics within our jurisdiction at a rate of \$175.00 per hour

Resolution 2025-17

Dr. Elyse Berger, DVM for Licensed veterinary services for Rabies Vaccination Clinics within our jurisdiction at a rate of \$175.00 per hour

Resolution 2025-18

Authorizing the Award of contract for Public Health Nursing Services for certain towns with the visiting Nurse Association of Central Jersey, Inc

Commissioner Tom Rogers of Rumson motioned to adopt Resolutions 2025-1 through 2025-18 seconded by Bryan Dempsey of Spring Lake.

Roll Call Vote:

Allenhurst	Yes	Rumson	Yes
Deal	Yes	Sea Bright	Yes
Fair Haven	Yes	Sea Girt	Yes
Monmouth Beach	Yes	Spring Lake	Yes
		Spring Lake Hts	Yes

VOTE: 9 Ayes, 0 Nay, 0 Abstain

CONSENT AGENDA ENDS

Adjournment of Re-Organization Meeting & Opening of Regular Meeting

MINUTES OF LAST MEETINGS:

OPEN SESSION – December 17, 2024

Tom Rogers of Rumson motioned to approve the Open Session minutes of December 17, 2024, seconded by Diane Anthony of Sea Girt.

Roll Call Vote:

Allenhurst	Yes	Rumson	Yes
Deal	Yes	Sea Bright	Yes
Fair Haven	Yes	Sea Girt	Yes
Monmouth Beach	Yes	Spring Lake	Yes
		Spring Lake Hts	Yes

VOTE: 9 Ayes, 0 Nay, 0 Abstain.

RESOLUTION 2025-19 – CLOSED SESSION

Resolution 202519- to enter into Closed Session

Litigation, Contract negotiations, Human Resources

At 3:17 pm Tom Rogers of Rumson motioned to enter Closed Session for the purpose of Negotiation Attorney Client Privilege, seconded by Chris York of Fair Haven.

Vote: Unanimous

The motion to exit Closed Session was made by Paul Roman and seconded by Diane Anthony of Sea Girt to return to open session at 3:20 pm.

VOTE: Unanimous

Resolution 2025-20

Payment of January Bills was moved by Paul Roman of Sea Bright, and seconded by Bryan Dempsey of Spring Lake.

Roll Call Vote:

Allenhurst	Yes	Rumson	Yes
Deal	Yes	Sea Bright	Yes
Fair Haven	Yes	Sea Girt	Yes
Monmouth Beach	Yes	Spring Lake	Yes
		Spring Lake Hts	Yes

VOTE: 9 Ayes, 0 Nay, 0 Abstain.

BUDGET & FINANCE COMMITTEE:

No additional report

CFO REPORT:

No report at this time.

TREASURER'S REPORT:

The Statement of Accounts was previously emailed.

COMMUNICATIONS:

We were notified by NJACCHO that there is additional grant funding for this current grant that ends June 2025, we intend to apply for these funds.

HEALTH OFFICER'S REPORT

Bird Flu continues to be a concern for all. We received a notice from NJDEP which we distributed to our member municipalities DPW departments concerning proper disposal for dead birds. NJDEP wishes to be contacted and they will respond appropriately. It is not advised for the DPW departments to handle this situation, but to allow the NJDEP to properly protect the municipal employees. Paul suggested that perhaps we reach out to hauling companies in our jurisdiction.

HUMAN RESOURCES COMMITTEE:

OPERATIONS COMMITTEE:

Diane Anthony says she does not have a report for today.

NEW BUSINESS:

Nothing at this time.

AUDIT COMMITTEE

no report

GOVERNANCE COMMITTEE:

No report

PRESIDENT'S REPORT:

President Giles thanked everyone for their attendance today, for their support in the various committees, a special thanks to Chris York of Fair Haven for stepping up as Vice President. We are looking forward to a productive and successful year.

ORDINANCES:

No Pending Readings, Introductions or Adoptions

PUBLIC COMMENT PERIOD:

Next Regular Meeting of the JSRHC Commission will be held **(via Zoom)** on Tuesday, February 25, 2025 at 3:00 P.M. at the regional's headquarters located at 628 Shrewsbury Avenue Tinton Falls, New Jersey 07701.

Respectfully submitted,

Marita Kresge

Marita Kresge, Commission