



**JERSEY SHORE REGIONAL HEALTH COMMISSION
REGULAR MEETING
November 26, 2024**

CALL TO ORDER:

President Giles called the meeting to order at 3:00 P. M. He then led the Regional Board of Health in the salute to the flag. President Giles next read the “Open Public Meeting Act Statement”.

ROLL CALL

Brielle – Denise Murphy, Monmouth Beach – Larry Bolsch, Rumson –Tom Rogers, Sea Bright – Paul Roman, Sea Girt – Diane Anthony, Spring Lake – Bryan Dempsey, Spring Lake Heights – Dr. Len Giles

ABSENT:

Allenhurst – Donna Campagna, Deal- Ronen Neuman, Interlaken – Lori Reibrich, Loch Arbour – Marilyn Simons,

* Chris York of Fair Haven joined the meeting after Roll Call.

OTHERS PRESENT:

Michael Balka, Health Officer, Nick DelGaudio, Esq., Gail Krzyzczuk CFO

MINUTES OF LAST MEETING:

October 22, 2024 Regular Meeting

Motion was made by Tom Rogers of Rumson, and seconded by Bryan Dempsey of Spring Lake to accept the Open session minutes of October 22, 2024. Voice vote, Diane Anthony of Sea Girt abstained; all others approved by voice vote.

Motion carried.

October 22, 2024 Closed Session – Motion was made by Tom Rogers of Rumson, and seconded by Bryan Dempsey of Spring Lake to accept the Closed Session minutes of October 22, 2024. Diane Anthony of Sea Girt abstained; all others approved by voice vote. Motion carried.

Payment of Monthly Bills- Resolutions 2024-44

Authorizing Resolutions 2024-44 Payment of the November 2024 JSRHC Bills, Motion was made by Paul Roman of Sea Bright, seconded by Diane Anthony of Sea Girt.

ROLL CALL VOTE:

Brielle	Yes	Sea Bright	Yes
Fair Haven	Yes	Sea Girt	Yes
Monmouth Beach	Yes	Spring Lake	Yes
Rumson	Yes	Spring Lake Hts	Yes

VOTE: 8 Ayes, 0 Nay, 0 Abstain

HEALTH OFFICER'S REPORT:

The Health Officer's report has been emailed to the Commissioner's. In addition, Michael shared that he has been focusing on the numbers preparing for the budget, reviewing changes to our ordinances, formula for town assessments, reviewing our audit, and generally helping to prepare us for a successful year ahead.

CFO REPORT: Statement of accounts was emailed to the commission.

TREASURER'S REPORT

The statement of accounts was emailed to all commissioners, all bills have been reviewed and signed.

COMMITTEE REPORTS:

BUDGET AND FINANCE –The Budget and Finance committee introduced the budget at today's meeting. After review of revenue, we are anticipating grant funding, town assessment, and expenditures, the commission decided that a small percentage increase would be prudent at this time. It would keep a path where we have an even increase year over year with anticipation of grant funds that may not continue in the future, this would be easier for the towns to absorb, and keeps us stable.

Chris York asked for an explanation of the formula for town assessment which was explained by CFO Gail Krzyzczuk to reflect the workload of the REHS, and the population of the municipality.

Paul Roman asked Michael to please share with the commissioners the comparison sheet with town assessments, Michael will distribute.

HUMAN RESOURCES: - No report at this time

OPERATIONS: - No report at this time

ORDINANCES –After reviewing our ordinances and fee schedules two ordinances were introduced at the November meeting. **Ordinance 2024-1 An Ordinance Amending Chapter 2** Of the Administrative Code of The Jersey Shore Regional Health Commission. The purpose of this Ordinance is to revise, restructure and clarify the collection of fees from food establishments for various reasons, including annual licenses, special events, re-inspections and plan review.

Authorizing Ordinance 2024-1 Amending Chapter 2 of the Administrative Code of JSRHC, Motion was made by Tom Rogers of Rumson, seconded by Bryan Dempsey of Spring Lake.

ROLL CALL VOTE:

Brielle	Yes	Sea Bright	Yes
Fair Haven	Yes	Sea Girt	Yes
Monmouth Beach	Yes	Spring Lake	Yes
Rumson	Yes	Spring Lake Hts	Yes

VOTE: 8 Ayes, 0 Nay, 0 Abstain

Ordinance 2024-2 An Ordinance Amending Chapter 7 Of the Administrative Code of The Jersey Shore Regional Health Commission. The purpose of this Ordinance is to revise and restructure the collection of fees from non-food establishments for various reasons, including increasing the fees for sewerage disposal

systems, body art establishments, swimming pool and recreational bathing facilities, private wells, daycare centers, NJ Smoke-Free Air Act fees, and the addition of an annual license for kennels, pet shops, pounds and shelters.

Authorizing Ordinance 2024-2 Amending Chapter 7 of the Administrative Code of JSRHC, Motion was made by Tom Rogers of Rumson, seconded by Diane Anthony of Sea Girt.

ROLL CALL VOTE:

Brielle	Yes	Sea Bright	Yes
Fair Haven	Yes	Sea Girt	Yes
Monmouth Beach	Yes	Spring Lake	Yes
Rumson	Yes	Spring Lake Hts	Yes

VOTE: 8 Ayes, 0 Nay, 0 Abstain

AUDIT COMMITTEE: Larry Bolsch, the Chairman of the Audit committee stated we had a great exit interview for the 2023 audit. There was clear opinion, no issues, and no recommendations. Hopefully, next year we will have a quicker turnaround on the audit. Thank you to Paul, Gail, and Michael for their help in getting all necessary info to our Auditor.

RESOLUTION 2024-45 Certification of 2023 Audit. Motion was made by Larry Bolsch of Monmouth Beach, and seconded by Bryan Dempsey of Spring Lake.

ROLL CALL VOTE:

Brielle	Yes	Sea Bright	Yes
Fair Haven	Yes	Sea Girt	Yes
Monmouth Beach	Yes	Spring Lake	Yes
Rumson	Yes	Spring Lake Hts	Yes

VOTE: 8 Ayes, 0 Nay, 0 Abstain

COMMUNICATIONS:

PRESIDENT'S REPORT: No report at this time. Dr. Giles wished everyone a Happy Thanksgiving.

OLD BUSINESS: Nothing at this time

NEW BUSINESS: Discussion of Medical Director as required under NJLBOH Standards 8:52-4.1 Public Health Staffing requirements. Michael will reach out to the VNA for suggestions.

PUBLIC COMMENT PERIOD:

There being no further business, President Giles thanked all in attendance for their participation today.

Next Regular Meeting of the JSRHC Commission will be held in person and via Zoom on Tuesday, December 17, 2024 at 3:00 pm at the Regional's headquarters located at 628 Shrewsbury Avenue, Tinton Falls, NJ 07701

Respectfully submitted,

Marita Kresge

Marita Kresge, Commission Secretary