



JERSEY SHORE REGIONAL HEALTH COMMISSION

628 Shrewsbury Avenue, Tinton Falls, NJ 07701

REORGANIZATION/REGULAR MEETING

January 23, 2024 at 11:30 AM

Topic: JSRHC 2024 Reorganization Meeting

Time: Jan 23, 2024 11:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81704862569?pwd=MFFDODZFSUpMZnlueDBTRTIZMCt3UT09>

Meeting ID: 817 0486 2569

Passcode: 585617

1. Call to Order
2. Reading "Open Meeting Act Statement"
READING "OPEN PUBLIC MEETINGS ACT STATEMENT"
I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda at the MCRHC Building and Website, and transmittal to the Asbury Park Press and Star Ledger and MCRHC towns at least 48 hours prior to the date of the Meeting.
3. Salute to the Flag
4. Roll Call
5. Nominations and Election of Commission Officers- Meeting adjourned sine die with Michael Balka Health Officer appointed to conduct election of:
 - President
 - Vice-President
 - Treasurer
6. Secretary Appointment
7. Appointment of Secretary Pro Tem – B. Padula, Esq., et al / Michael Balka, Health Officer
8. Appointment of Professional Staff
 - Health Officer
 - P/T CFO
 - Principal REHS
 - REHS-3
 - Office Coordinator/ Commission Secretary/
Finance Clerk
 - Health Educator
 - P/T LHOC
 - M. Balka
 - G. Krzyzyczuk, Suplee, Clooney & Co
 - D. Astino
 - G. Hawriluk
 - M. Kresge
 - E. McCreesh
 - S. Martens

9. Committee Appointments by President
 - a) Budget and Finance Committee
 - b) Human Resources Committee
 - c) Operations Committee
 - d) Audit Committee
 - e) Governance Committee
 - f) VNA

REORG CONSENT AGENDA
(Resolutions 1 through 19)

All Resolutions on the Consent Agenda will be voted on in one motion, unless Commission members determine that a particular resolution requires additional discussion.

- | | |
|--|--------------------|
| 10. Approve Annual 2023 Commission Meeting Dates, Times, Location | Resolution 2024-1 |
| 11. Legal Notices Published in Newspaper
- Asbury Park Press
-Star Ledger (Secondary for Sunshine Law notices) | Resolution 2024-2 |
| 12. Legal Counsel – appointed without retainer
- Cleary, Giacobbe, Alfieri, Jacobs, LLC – Bruce Padula, Esq., et al | Resolution 2024-3 |
| 13. Conflict Counsel – as needed
- King, Kitrick, Jackson & McWeeney, LLC – Mark Kitrick, Esq. | Resolution 2024-4 |
| 14. 2024 Cash Management Plan | Resolution 2024-5 |
| 15. Primary Depository of Funds - Valley National Bank | Resolution 2024-6 |
| 14. Certified Public Accountant - Audit | Resolution 2024-7 |
| 15. Waive Signature for PO less than \$1,000 | Resolution 2024-8 |
| 16. Payment of Bills in Absence of Quorum | Resolution 2024-9 |
| 17. Occupational Health Services – RWJ Barnabas Health Corp Care | Resolution 2024-10 |
| 18. Financial Software – Edmunds | Resolution 2024-11 |
| 19. Office Cleaning – Master Maintenance | Resolution 2024-12 |
| 20. Language Line Services | Resolution 2024-13 |
| 21. Appointing Associate Medical Director | Resolution 2024-14 |
| 22. 17. IT Support – Inter Networx, LLC | Resolution 2024-15 |
| 23. Interim Website Management – City Connections, LLC | Resolution 2024-16 |
| 24. Accounting Services- CFO Suplee Clooney & Co. | Resolution 2024-17 |
| 26. Veterinary Contract – Sain (JSRHC Rabies Clinics) | Resolution 2024-18 |

27. Veterinary Contract – Shuster (JSRHC Rabies Clinics)

Resolution 2024-19

End of Reorg Consent Agenda

Adjournment of Re-Organization Meeting & Opening of Regular Meeting

27. APPROVAL OF MINUTES

December 19, 2023 (Open)

December 19, 2023 (Closed)

28. CLOSED SESSION (if necessary)

Resolution 2024-20

29. RESOLUTIONS – CONSENT AGENDA

Any member may remove an item from the consent agenda for separate discussion.

Approval for Payment of Monthly Bills (January 2024)

Resolution 2024-21

30. ORDINANCES

31. COMMITTEE REPORTS

a. Budget & Finance

b. Human Resources Committee

- Personnel Policy Manual Update

c. Operations

d. Governance

e. Audit Committee

32. COMMUNICATIONS

33. HEALTH OFFICER'S REPORT

34. GRANTS

35. CFO REPORT – Title 34 Compensatory Time Off

36. TREASURER'S REPORT

37. OLD BUSINESS

38. NEW BUSINESS

40. PRESIDENT'S REPORT

39. PUBLIC COMMENT

(In accordance with the Open Public Meetings Act)

41. **Next Regular Meeting Tuesday, February 26, 2024 at 11:30 A.M. Zoom meeting**
628 Shrewsbury Avenue, Tinton Falls, NJ 07701

42. **ADJOURNMENT**