



MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1

REGULAR MEETING

Tuesday, October 24, 2023

CALL TO ORDER:

President Giles called the meeting to order at 11:30 p.m. He then led the Regional Board of Health in the salute to the flag. President Giles next read the “Open Public Meeting Act Statement”.

ROLL CALL

Deal – Ronen Neuman, Fair Haven – Theresa Casagrande, Loch Arbour – Marilyn Simons, Monmouth Beach – Larry Bolsch, Rumson – Tom Rogers, Sea Bright – Paul Roman, Spring Lake – Bryan Dempsey, Spring Lake Heights – Dr. Len Giles

ABSENT:

Allenhurst – Donna Campagna, Brielle – Denise Murphy, Interlaken – Lori Reibrich, Sea Girt – Diane Anthony

OTHERS PRESENT:

Bruce Padula Esq, Michael Balka, HO, Marita Kresge, Commission Secretary/Office Coordinator, Dominick Astino, Greg Hawriluk, Peg Huie, Belvin Reed, Ashley Lafferty, Ellie McCreesh

MINUTES OF LAST MEETINGS:

OPEN SESSION – September 26, 2023

Tom Rogers of Rumson, made the motion to approve the Open Session minutes of September 26, 2023 seconded by Theresa Casagrande of Fair Haven.

Roll Call Vote:

Deal	Yes	Rumson	Yes
Fair Haven	Yes	Sea Bright	Yes
Loch Arbour	Yes	Spring Lake	Yes
Monmouth Beach	Yes	Spring Lake Hts	Yes

VOTE: 8 Ayes, 0 Nay, 0 Abstain

Approved Minutes October 24, 2023

MINUTES OF LAST MEETINGS:

Closed SESSION – September 26, 2023

Tom Rogers of Rumson made the motion to approve the Closed Session minutes of September 26, 2023 seconded by Bryan Dempsey of Spring Lake.

Roll Call Vote:

Deal	Yes	Rumson	Yes
Fair Haven	Yes	Sea Bright	Yes
Loch Arbour	Yes	Spring Lake	Yes
Monmouth Beach	Yes	Spring Lake Hts	Yes

VOTE: 8 Ayes, 0 Nay, 0 Abstain

RESOLUTION 2023-62 -CLOSED SESSION

Resolution 2023-62 to enter into Contract Negotiations

At 11:35 am Tom Rogers motioned to enter Closed Session for the purpose of Contract Negotiation for the VNA and related issues This was seconded by Bryan Dempsey of Spring Lake

Michael Balka, HO placed those not a part of this closed session in the Zoom meeting waiting room.

The motion to exit Closed Session was made by Bryan Dempsey of Spring Lake and seconded by Tom Rogers of Rumson to return to Open Session at 11:40 a.m.

VOTE: Unanimous

RESOLUTIONS- CONSENT AGENDA

ANY MEMBER MAY REMOVE AN ITEM FROM THE CONSENT AGENDA FOR SEPARATE DISCUSSION.

Approval for Payment of Monthly Bills	RESOLUTION 2023-63
Transfer eliminated line items to general budget	RESOLUTION 2023-64
Municibid – office equipment	RESOLUTION 2023-65
Transfer of Funds	RESOLUTION 2023-66

Theresa Casagrande of Fair Haven made a motion to accept the resolutions of the consent agenda 2023-63-2023-66, this motion was seconded by Bryan Dempsey of Spring Lake.

Roll Call Vote:

Deal	Yes	Rumson	Yes
Fair Haven	Yes	Sea Bright	Yes
Loch Arbour	Yes	Spring Lake	Yes
Monmouth Beach	Yes	Spring Lake Hts	Yes

Approved Minutes October 24, 2023

VOTE: 8 Ayes, 0 Nay, 0 Abstain

HEALTH OFFICER'S REPORT

Michael Balka, HO said "we are at the end of the quarter, so there has been a lot of activity with the grants; there was a rollover function with the vaccine grant, and I was able to identify approximately \$25,000 that has now been freed up to be used going forward. A lot of prep is being done in anticipation of our move in November, and I am still working on modifying the Policy and Procedure manual".

HUMAN RESOURCES COMMITTEE:

No report at this time.

BUDGET & FINANCE COMMITTEE:

Tom Rogers reported the committee had a good meeting with Gail, and Michael to review where we think we'll finish for the year, and what we would return to surplus. We expect to return the same to surplus that we used this year, and perhaps a bit more. For 2024 we may use a little surplus, but we expect the surplus to be offset by grant funding; some of which we have already received, some we will receive in June of 2024. We have also adjusted the budget to recognize the reduction in workforce, and our new lease agreement.

CFO REPORT:

There will be a 12.5% assessment increase for all municipalities. We have added a couple of budget lines to the 2024 budget as recommended by our Auditor to prepare for any change in operation in the future. Today is just the introduction of the budget. After discussion and review of budget introduction Tom Rogers made a motion to accept this introduction, which was seconded by Bryan Dempsey of Spring Lake.

Roll Call Vote:

Deal	Yes	Rumson	Yes
Fair Haven	Yes	Sea Bright	Yes
Loch Arbour	Yes	Spring Lake	Yes
Monmouth Beach	Yes	Spring Lake Hts	Yes

VOTE: 8 Ayes, 0 Nay, 0 Abstain

TREASURER'S REPORT:

The Statement of Accounts was emailed to the members of the commission.

OPERATIONS COMMITTEE:

No report at this time.

AUDIT COMMITTEE

CFO Gail said we have discussed added budget lines as recommended by our Auditor, but not all commissioners were in agreement with this, and Larry said he will speak with our auditor about this suggestion. We should have the final audit for approval next month. Everything went well, there are a few cosmetic changes needed in the final report, but we have a clean opinion, no recommendations, and no

weaknesses identified. We do recommend this process should start earlier next year so as to have a completed audit prior to budget updates.

GOVERNANCE COMMITTEE:

No report

PRESIDENT'S REPORT:

Nothing additional

ORDINANCES:

No Pending Readings, Introductions or Adoptions

OLD BUSINESS

Name change – Bruce will speak with Nick and they will let us know what details are involved for this change so we can begin the process of changing all items involved with our new name such as logo, car decals, signage at new office, paperwork etc.

NEW BUSINESS

Nothing at this time

PUBLIC COMMENT PERIOD:

President Giles added how very happy he is with how smoothly the relocation process has been going, and thanked Micheal, Marita, and the rest of the employees for all their assistance.

Next Regular Meeting of the MCRHC No. 1 Commission will be held (via Zoom) on Tuesday November 28 at 3:30 P.M. at the regional's headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.

Respectfully submitted,

Marita Kresge

Marita Kresge, Commission Secretary