



MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1

REGULAR MEETING

Tuesday, October 25, 2022
Open Meeting

CALL TO ORDER:

President Giles called the meeting to order at 11:37 a.m. He then led the Monmouth County Regional Board of Health in the salute to the flag, and read the “Open Public Meeting Act Statement”.

ROLL CALL

Allenhurst – Donna Campagna, Loch Arbour – Marilyn Simons, Township of Middletown – Rich DeBenedetto, Rumson – Therese Wollman, Sea Bright- Paul Roman, Spring Lake – Mary Anne Donahue Spring Lake Heights – Dr. Len Giles, Tinton Falls -John Mack

ABSENT:

Brielle – Denise Murphy, Deal - Stephen Carasia, Fair Haven – Melissa Newell, Interlaken – Lori Reibrich, Little Silver – Dr. Tim Sullivan, Monmouth Beach -Larry Bolsch, Sea Girt – Diane Anthony

OTHERS PRESENT:

David A. Henry, Health Officer (attending in person), Nick DelGaudio Esq (remote), Gail Krzyzczuk, CFO (remote), Tom Rogers (remote), Bryan Dempsey (remote), Marita Kresge, Commission Secretary(remote), Peg Huie (Remote), Dominic Astino (Remote),

MINUTES OF LAST MEETING:

OPEN SESSION – September 27, 2022 (Open)

Mary Anne Donahue of Spring Lake motioned to approve the Open Session minutes of September 27, 2022, seconded by John Mack of Tinton Falls.

Voice Vote:

Unanimous consent

CLOSED SESSION- September 27, 2022

Paul Roman of Sea Bright motioned to approve the Closed Session minutes of September 27, 2022, seconded by Therese Wollman of Rumson

Voice vote:

Approved Minutes of October 25, 2022

Unanimous consent.

RESOLUTION 2022-75

Resolution 2022-75 to enter into Closed Session

MaryAnne Donahue of Spring Lake motioned to enter Closed Session for the purpose of litigation or contract negotiation, and Human Resources seconded by Donna Campagna of Allenhurst.

Dave Henry HO, Marita Kresge Commission Secretary, Peg Huie, Cindy Weaver, and Dominick Astino were placed in Zoom waiting room.

CONSENT AGENDA

RESOLUTION 2022-71	Promote Isagemni Inofinada from PT to FT
RESOLUTION 2022-72	Salary Increase for Peg Huie
RESOLUTION 2022-76	Payment of Monthly Bills
RESOLUTION 2022-77	Authorize Agreement for Payroll Services
RESOLUTION 2022-78	Accept Resignation of Justin Bautista
RESOLUTION 2022-79	Accept Resignation of Kristopher Kirkland
RESOLUTION 2022-80	Additional Duties of the Officer Coordinator
RESOLUTION 2022-81	Amending Additional Accounting Services
RESOLUTION 2022-82	ARC Lease
RESOLUTION 2022-83	Employee Leave of Absence

Mary Anne Donahue of Spring Lake motioned to adopt resolutions 2022-76, and 2022-78 - 2022-79, 2022-81 and 2022-83 seconded by Paul Roman of Sea Bright.

Resolutions 2022-71 and 2022-72, and 2022-80 were removed from consent agenda and tabled for consideration at a later date after the budget has been approved. 2022-77 needs to be corrected to reflect responsible party, and 2022-82 was pulled for further discussion.

Roll Call Vote:

Allenhurst	Yes	Sea Bright	Yes
Loch Arbour	Yes	Spring Lake	Yes
Middletown	Yes	Spring Lake Hts	Yes
Rumson	Yes	Tinton Falls	Abstain

VOTE: 7 Ayes, 0 Nay, 1 Abstain,
Motion Carries

COMMUNICATIONS:

My communications with the NJ Health Officers Association requesting flexibility in regards to the 100k we are supposed to get for 2023 and 2024 in regard to the fact that MCRHC was not included in the American rescue Plan Funding, I was asking for further consideration since the county is getting an additional 500k on top of the ARP funding that they already received. Their

response was that they were tied into what the state's criteria was, but we should get more than the 100k for each of those two years, but they were not specific as of this point.

We reached out to all of our towns in regard to getting refueling services for gasoline for our vehicles, we only had two responses, but we are in negotiations with a town that is not a member of our municipalities, and Gail will be following up on this going forward. There was further discussion by Tom Rogers and Bryan Dempsey to seek out other towns that may be willing to contract with us for fuel, Bryan Dempsey of Spring Lake said they can help us with fuel, if need be, and we will need to pass a resolution. Donna Campagna also offered to reach out to her contact in Ocean Township since that is who provides their fuel. Dave did mention that he has reached out twice to Ocean but had not heard back from them.

HEALTH OFFICERS REPORT

Report was mailed to all commissioners. Additionally, October 9th was our 86th Anniversary, and I sent a letter to our town Administrators and Commissioners thanking them for their help over these past 86 years. We will continue to move forward saving lives every day, and appreciating the Public Health partnerships over time.

The grants are finished except for one grant with Colts Neck, we have submitted all progress reports and expenditure reports. We have checks coming in almost every other day from our grants, and we have had FEMA reimbursement. We continue to work with Vin Gopal in regard to Priority Funding.

Since this is my last Health Officer's meeting, I wish to thank all our members, commissioners and administrators for their participation and support.

We were quite busy doing a lot of work this past month, and with that, I open it up for questions and comments.

President Giles thanked Dave and wished him well. Motion to approve the Health Officer's report was made by Paul Roman of Sea Bright, seconded by President Giles of Spring Lake Heights.

Voice Vote:
All in Favor.

BUDGET & FINANCE COMMITTEE:

The Budget and Finance committee met on Friday, and crafted a budget with the original provision application of surplus from last year to see where we are at, and then started applying surplus. We should be able to introduce the budget when everyone agrees what those numbers should be.

CFO REPORT:

Gail Krzyzyczuk stated she has no report at this time.

TREASURER'S REPORT:

The Statement of Accounts was distributed to all commissioners

HUMAN RESOURCES COMMITTEE:

No report at this time.

OPERATIONS COMMITTEE:

ARC Lease. Paul Roman reported that Allison Ziegler of the ARC has been very good in negotiating with us, and we have received a 20% discount for the first two years, and a 15% discount for years three through five. This is a very good rate at approximately \$14.00 per sq.ft. compared to local real estate. We will be giving up the “Cage” as we no longer need the space and that will save approximately \$500 per month. Of course, there will be some expense in moving the Vaccine refrigerator, along with the wiring to the generator and alarm system, but in the long run we will see savings.

Tom Rogers asked when the lease expires, and to table this for another month to give us more time to review since we only received this yesterday.

President Giles asked if there was an “out clause” if we end the lease early. Nick reviewed the contract and stated the ARC could exercise their right to charge us twice the rent during an expired lease. He is going to reach out to the ARC and ask for 60 days for further review since we only received their offer yesterday.

AUDIT COMMITTEE

Our Auditor has completed his initial report, we will be meeting with them shortly to go over it before final presentation.

GOVERNANCE COMMITTEE:

No report

PRESIDENT’S REPORT:

No report at this time.

NEW BUSINESS

Adriana who works in the vaccine and SPH grant department has gone out on medical leave again, please keep her in your prayers.

PUBLIC COMMENT PERIOD:

None

ACCREDITATION:

Nothing to report

Next Regular Meeting of the MCRHC No. 1 Commission will be held (via Zoom) on Tuesday November 22, 2022 at 11:30 A.M. at the regional’s headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.

Respectfully submitted,

Marita Kresge

Marita Kresge
COMMISSION SECRETARY