

# REORGANIZATION/REGULAR MEETING



## MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1 AGENDA

Reorganization/Regular Meeting - Tuesday, January 25, 2022 at 11:30 AM  
at 1540 West Park Avenue – Suite #1 Tinton Falls, New Jersey

1. Call to Order

2. READING "OPEN PUBLIC MEETINGS ACT STATEMENT"

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda at the MCRHC Building and Website, and transmittal to the Asbury Park Press and Star Ledger and MCRHC towns at least 48 hours prior to the date of the Meeting.

\*Remote Public Meeting Access available at [mcrhc.org](http://mcrhc.org) under the Government tab

3. Salute to the Flag

4. Roll Call

5. PUBLIC COMMENT

(In accordance with the Open Public Meetings Act)

**NOTE:** Due to the extenuating circumstances brought on by the COVID-19 public health emergency and in light of the massive and consistent efforts being made to keep all individuals safe.... **The public may provide comment by way of phone call in from 11:30 am – 11:40 am on January 25, 2022. The phone number to use for this purpose is: 732-493-9520.**

6. Nominations and Election of Commission Officers - Meeting adjourned sine die with David Henry/Health Officer appointed to conduct election of:

- President
- Vice-President
- Treasurer

7. Secretary Appointment

8. Appointment of Secretary Pro Tem – B. Padula, Esq., et al. / D. Henry, HO

9. Appointment of Professional Staff

- |   |                                     |
|---|-------------------------------------|
| - Health Officer                          | D. Henry                            |
| - Consulting HO/P/T VPOC                  | C. Weaver                           |
| - P/T CFO                                 | G. Krzyzczuk, Suplee, Clooney & Co. |
| - PHN Manager                             | B. Reed-Stanislaus                  |
| - Principal REHS                          | D. Astino (Pending)                 |
| - REHS-2                                  | G. Hawriluk                         |
| - Part-Time REHS                          | (Pending)                           |
| - Communicable Disease Case Investigator  | A. Lafferty                         |
| - Office Coordinator/Commission Secretary | M. Kresge                           |
| - F/T VPOC (Grant)                        | P. Huie                             |
| - F/T VPOC (Grant)                        | A. Agudelo-Kenny                    |
| - F/T VPOC CVG (Grant)                    | J. Bautista                         |
| - P/T VPOC CVG (Grant)                    | M. Novo                             |

# REORGANIZATION/REGULAR MEETING

10. Committee Appointments by President
  - a) Budget and Finance Committee
  - b) Human Resources Committee
  - c) Operations Committee
  - d) Audit Committee
  - e) Governance Committee
  - f) VNA

## **REORG CONSENT AGENDA**

### **(Resolutions 1 through 22 )**

All Resolutions on the Consent Agenda will be voted on in one motion, unless Commission members determine that a particular resolution requires additional discussion.

11. **Legal Counsel** – appointed without retainer  
- Cleary, Giacobbe, Alfieri, Jacobs, LLC – Bruce Padula, Esq. **RESOLUTION 2022-1**
12. **Conflict Counsel** – as need  
King, Kitrick, Jackson & McWeeney, LLC – Mark Kitrick, Esq. **RESOLUTION 2022-2**
13. **Certified Public Accountant** – pending appointment without retainer (on recommendation of Audit Committee)  
- **RESOLUTION 2022-3**
14. **Regional Health Educator** - Concetta Polonsky, MPH, CHES **RESOLUTION 2022-4**
15. **Primary Depository of Funds** - Valley National Bank **RESOLUTION 2022-5**
16. **Legal Notices Published in Newspaper**  
- Asbury Park Press  
- Star Ledger (secondary for Sunshine Law notices) **RESOLUTION 2022-6**
19. **Approve Annual 2022 Commission Meeting Dates, Times and Locations** **RESOLUTION 2022-7**
20. **Website Management** - City Connections, LLC **RESOLUTION 2022-8**
21. **IT Support** – Inter Network, LLC **RESOLUTION 2022-9**
22. **Office Cleaning - Master Maintenance** **RESOLUTION 2022-10**
23. **2022 Cash Management Plan** **RESOLUTION 2022-11**
24. **Financial Software** - Edmunds **RESOLUTION 2022-12**
25. **Performance Management System Support Services** **RESOLUTION 2022 -13**
26. **Payment of Bills in Absence of Quorum** **RESOLUTION 2022 -14**
27. **Language Line Services** **RESOLUTION 2022 -15**
28. **VNA Contract with MCRHC Towns** **RESOLUTION 2022-16**
29. **Veterinary Contract-Shuster (MCRHC Rabies Clinics)** **RESOLUTION 2022 -17**
30. **Veterinary Contract-Sain (MCRHC Rabies Clinics)** **RESOLUTION 2022-18**
31. **Occupational Health Services** – RWJ Barnabas Health Corporate Care **RESOLUTION 2022-19**
32. **MCRHC Shared Service Contracts: Middletown (approved by Middletown in 2021)** **RESOLUTION 2022-20**

**End of Reorg Consent Agenda**

**Adjournment of Re-Organization Meeting & Opening of Regular Meeting**

## REORGANIZATION/REGULAR MEETING

33. APPROVAL OF MINUTES:  
September 28, 2021- (Open)  
October 26, 2021- (Open)  
November 23, 2021- (Open)  
December 21, 2021 – (Open)  
  
– (Closed)
34. Approval for Payment of Monthly Bills (January 2022) **RESOLUTION 2022-21**
35. COMMUNICATIONS
36. HEALTH OFFICER'S REPORT  
- BOH Member Orientation – Full membership
37. CFO REPORT – Suplee, Clooney & Co.
38. TREASURER'S REPORT
39. Closed Session (if necessary)  
Personnel- Health Officer **RESOLUTION 2022- 22**
40. COMMITTEE REPORTS  
a. Budget & Finance
- b. Human Resources Committee  
- Employee Carryover Time 2021-2022  
- Principal REHS **RESOLUTION 2022-23**  
- Part-Time REHS
- c. Operations
- d. Governance – **Commission Policy Manual**
- e. Audit Committee –
- f. VNA Sub-Committee
41. PRESIDENT'S REPORT  
Request for Updates to 2022 Organization Chart  
Towns Requiring Representation
42. ORDINANCES  
- First Reading and Introduction – NONE  
- Second Reading and Introduction – NONE
43. PUBLIC COMMENT  
(In accordance with the Open Public Meetings Act)
44. OLD BUSINESS  
- Accreditation Project Update:  
- Strategic Plan  
- Agreement with Monmouth University

## REORGANIZATION/REGULAR MEETING

- 45. NEW BUSINESS
  - VPOC Grant Update – Quarterly Report
  - COVID Vaccine Grant -Quarterly Report
  - LEAD Grant Update- Quarterly Submission/Report
  
- 46. NEXT REGULAR MEETING Tuesday, February 22, 2022 at 11:30 A.M. Zoom Meeting  
at 1540 West Park Avenue – Suite # 1 Tinton Falls, New Jersey
  
- 47. ADJOURNMENT