

MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1

REGULAR MEETING

Tuesday, November 23, 2021
(Open Session: (34 min. 53sec.)

CALL TO ORDER:

President Giles called the meeting to order at 12:33 He then led the Regional Board of Health in the salute to the flag. President Giles next read the “Open Public Meeting Act Statement”.

ROLL CALL

Boro of Brielle -Denise Murphy, Deal - Stephen Carasia, Little Silver – Dr. Tim Sullivan, Loch Arbour – Marilyn Simons, Middletown -Rich DeBenedetto, Ocean Twp. – Vinnie Buttiglieri, Sea Girt – Diane Anthony, Spring Lake – Mary Anne Donahue, Sea Bright – Dr. Meg Fisher, Spring Lake Heights – Dr. Len Giles, Shrewsbury Boro- Paul Roman, Tinton Falls – Doreen Hoffman

Upon completion of the roll call, the Secretary Pro Tem reported that 12 members were present.

ABSENT:

Allenhurst – Donna Campagna, Fair Haven – Theresa Casagrande, Boro of Interlaken, Township of Middletown, Boro of Monmouth Beach, Rumson – Therese Wollman, Boro of West Long Branch

OTHERS PRESENT:

David A. Henry, Health Officer
Justin Bautisto, VPOC

MINUTES OF LAST MEETING:

OPEN SESSION:

RESOLUTION 2021-80 –

Resolution to hire a parttime CFO for the 2022 year at \$27, 000

ROLL CALL VOTE:

Brielle	Yes		
Deal	Yes	Sea Girt	Yes
Little Silver	Yes	Sea Bright	Yes
Loch Arbour	Yes	Shrewsbury Boro	Yes
Middletown	Yes	Spring Lake	Yes
Ocean Twp	Yes	Spring Lake Heights	Yes
		Tinton Falls	Yes

VOTE: 12 Ayes, 0 Nay, 0 Abstain
Motion Carries.

(Dr. Meg Fisher had to leave)

BUDGET & FINANCE

BUDGET & FINANCE COMMITTEE:

Resolution 2021-86

Resolution to promote REHS Greg Hawriluk

ROLL CALL VOTE:

Brielle	Yes	Sea Girt	Yes
Deal	Yes	Shrewsbury Boro	Yes
Little Silver	Yes	Spring Lake	Yes
Loch Arbour	Yes	Spring Lake Heights	Yes
Middletown	Yes	Tinton Falls	Yes
Ocean Twp	Yes		

VOTE: 11 Ayes, 0 Nay, 0 Abstain
Motion Carries.

Resolution 2021-87

Resolution to Hirer Marita Kresge as the Office Coordinator at a salary of \$58,000 plus Benefits.

Motion made by Vincent Buttiglieri of Ocean

Seconded by Rich DeBenedetto of Middletown

ROLL CALL VOTE:

Brielle	Yes	Sea Girt	Yes
Deal	Yes	Shrewsbury Boro	Yes
Little Silver	Yes	Spring Lake	Yes
Loch Arbour	Yes	Spring Lake Heights	Yes
Middletown	Yes	Tinton Falls	Yes
Ocean Twp	Yes		

VOTE: 11 Ayes, 0 Nay, 0 Abstain
Motion Carries.

Resolution 2021-88

Resolution to hirer Kristopher Kirkland as the Payroll Clerk/ HR Manager

Motion made by Vincent Buttiglieri of Ocean

Seconded by Mary Anne Donahue of Spring Lake.

ROLL CALL VOTE:

Brielle	Yes	Sea Girt	Yes
Deal	Yes	Shrewsbury Boro	Yes

Little Silver	Yes	Spring Lake	Yes
Loch Arbour	Yes	Spring Lake Heights	Yes
Middletown	Yes	Tinton Falls	Yes
Ocean Twp	Yes		

VOTE: 11 Ayes, 0 Nay, 0 Abstain
Motion Carries.

Resolution 2021-89

Resolution to accept retirement of our Principal REHS Lisa Muscillo.
Motion was made by Paul Roman of Shrewsbury
Seconded by Vinnie Buttiglieri of Ocean Township.

ROLL CALL VOTE:

Brielle	Yes	Sea Girt	Yes
Deal	Yes	Shrewsbury Boro	Yes
Little Silver	Yes	Spring Lake	Yes
Loch Arbour	Yes	Spring Lake Heights	Yes
Middletown	Yes	Tinton Falls	Yes
Ocean Twp	Yes		

VOTE: 11 Ayes, 0 Nay, 0 Abstain
Motion Carries.

Paul: Lisa & her family have been a real benefit to the MCRHC over the years. Her father, Tony Muscillo was an Administrator in Tinton Falls, and when we first moved here, he extended several courtesies to us such as maintenance and fuel. Lisa came to us as a brand-new inspector 25 years ago. She is only the second person to ever hold the position of Principal REHS here to coordinate the work of the inspectors and do the scheduling, and several other duties. In recognition of her retirement, we will be presenting her with a clock which is inscribed, and says:

The Monmouth County Regional Health Commission proudly recognizes Lisa Joy Muscillo Principal REHS with the Commissioners award for your untiring, selfless dedication, and your significant contributions to our Public Health mission. With our gratitude and congratulations on your retirement after 25 years of service. Best wishes for the future.
She is retiring on 11/30/2021

Motion was made by Paul Roman of Shrewsbury
Seconded by Vinnie Buttiglieri of Ocean Township.

ROLL CALL VOTE:

Brielle	Yes	Sea Girt	Yes
Deal	Yes	Shrewsbury Boro	Yes
Little Silver	Yes	Spring Lake	Yes
Loch Arbour	Yes	Spring Lake Heights	Yes
Middletown	Yes	Tinton Falls	Yes
Ocean Twp	Yes		

VOTE: 11 Ayes, 0 Nay, 0 Abstain
Motion Carries.

BUDGET & FINANCE

Pay the bills in the amount of \$114,810.93. Paul and Steven Gallagher went over these, and we did remove one item which was the Health Benefits because we need to arrange the transfer from accounts.

Motion was made by Paul Roman of Shrewsbury
Seconded by Diane Anthony of Sea Girt

ROLL CALL VOTE:

Brielle	Yes	Sea Girt	Yes
Deal	Yes	Shrewsbury Boro	Yes
Little Silver	Yes	Spring Lake	Yes
Loch Arbour	Yes	Spring Lake Heights	Yes
Middletown	Yes	Tinton Falls	Yes
Ocean Twp	Yes		

VOTE: 11 Ayes, 0 Nay, 0 Abstain
Motion Carries.

COMMUNICATIONS:

None at this time

HEALTH OFFICER'S UPDATE:

Justin will give us an overview of Strategic Plan & Performance management process.

Strategic Plan as defined by PHAB and NACCHO is something that results from a deliberate decision-making process and defines where an organization is going. The plan sets the direction for the organization and through common understanding provides a template for all employees and stakeholders to make decision that move the organization forward. It indicates an agency's current position and directions the agency can follow to achieve its goals. It also provides criteria for monitoring progress and overall outcome of plan, thus establishing a form of accountability for the different strategic direction.

Our strategic plan for 2021-2023 is threefold:

1. Mitigating the effects of communicable disease for the community served by the Monmouth County Regional Health Commission.
2. Enforcement of environmental health laws and regulations to safeguard public health through the assurance of the physical environment
3. Improving the mental health of residents of the MCRHC jurisdiction which will be accomplished through the partnering or increasing the number of partnerships MCRHC has with mental health organizations

Are there any questions from the Commissioners? We invite you to share any comments you may have so that we can add them in as we proceed forward with our Strategic Plan. If there are any priority health issues or health services that might hold performance indicators that would be informative as to whether MCRHC is meeting its overall goals, mission, and vision that would be very helpful.

President Giles said he read through what had been sent prior to the meeting and he was quite impressed, well done!

Dave says the community health needs assessment and the community improvement plan is still on going. We are working in combination with PHAB and the VP Grant in working on the next step for that.

Motion to accept the Health Officer's Report was made by Rich DeBenedetto of Middletown, and Seconded by Doreen Hoffman of Tinton Falls.

All in favor – Aye, No opposed
Motion carried.

CFO REPORT:

None

TREASURER'S REPORT:

The Statement of Accounts was previously emailed.

HUMAN RESOURCES COMMITTEE

GOVERNANCE COMMITTEE:

OPERATIONS COMMITTEE:

Resolution for a new phone system.

Dave gave update that with the help of the Diane Anthony and the Operations Committee they have made the decision to go with Comcast, whom we have been with for the last eight years. There would have been a penalty to go with another provider. The funds for this are coming through the VP Grant. We will only pay a few dollars more with comcast than we pay now.

Motion was made by Diane Anthony of Sea Girt
Seconded by Mary Anne Donahue of Spring Lake.

ROLL CALL VOTE:

Brielle	Yes	Sea Girt	Yes
Deal	Yes	Shrewsbury Boro	Yes
Little Silver	Yes	Spring Lake	Yes
Loch Arbour	Yes	Spring Lake Heights	Yes
Middletown	Yes	Tinton Falls	Yes
Ocean Twp	Yes		

VOTE: 11 Ayes, 0 Nay, 0 Abstain
Motion Carries.

AUDIT COMMITTEE:

CONSENT AGENDA:

PRESIDENT'S REPORT

I'm looking forward to next year! We have Sixteen Commissioners, ten town employees, and six volunteers. Five of our volunteers have been in attendance at most of the general meeting, and our town employees have been the same. But sometimes we have a hard time meeting quorum. I am hoping that going forward we can set aside the time to make our meetings. Unfortunately, we will be losing Paul and Vinnie, and with this we will be losing or VP, and our Chair for Budget, Finance and HR committees. So, I am going to ask everyone to make as many meetings as you can, and give input to the committees you are assigned.

We can survey and see if we need to make changes to the time of the meeting to better facilitate attendance.

10 ORDINANCES:

No Pending Readings, Introductions or Adoptions

OLD BUSINESS:

None

ACCREDITATION:

We have reached out to our liaison and we are waiting for comments on what we have submitted so far in one of the domains. The deadline is 3/29/22 for submission, and we are awaiting a call back from them.

Dr. Sullivan stated we need to get this done by the deadline of 3/29/22 or we need to drop it, it's a nice feather in the cap, but not if it's taking away from the work we need to be doing to serve our communities.

SECURITY SYSTEM:

NEW BUSINESS:

RESOLUTION 2020-

ROLL CALL VOTE:

Allenhurst	Yes		
Deal	Yes	Rumson	Yes
Fair Haven	Yes	Sea Girt	Yes
Little Silver	Yes	Shrewsbury Boro	Yes
Loch Arbour	Yes	Spring Lake	Yes
Ocean Twp.	Yes	Spring Lake Heights	Yes

VOTE: 11 Ayes, 0 Nay, 0 Abstain
Motion Carries.

PUBLIC COMMENT PERIOD:

Public Comment Period
(Notification to phone in posted on Agenda)

GENERAL COMMENTS:

Paul: Comments to Little Silver, Susan Ziegler Mathis who was the spouse of Lester Mathis who served as the Commissioner from Little Silver for many years, and she recently passed. We extend our condolences to him.

To Little Silver, Mayor Neff was kind enough to say that the Little Silver Board of Health and the MCRHC continue to watch the numbers and derive meaning and direction from our ever-increasing data. Thank you through your local Board of Health, and thank the mayor recognizing us and making a positive comment in the newspapers.

Finally, if you haven't seen it in regard to who needs to be vaccinated and why, the amount of time that the vaccines are effective are about 6 months. Interestingly Moderna is the highest rated as to longevity and effectiveness.

Johnson and Johnson rated the lowest at 43%. If you are looking to get a booster which is available now you may want to get a third for effectiveness.

Dave shared that our commission offers all three at the clinics they are running, plus the pediatric Pfizer. We are also setting up clinics at the schools. The school Administrators have been very positive and supportive and thankful that we are willing to do this.

We had fifty-nine (59) people at the clinic here at the Red Cross, and seventy-nine (79) at one held at one of the churches in Tinton Falls.

There being no further business, the meeting adjourned.

VOTE: Unanimous

HAPPY HOLIDAYS TO ALL!

Next SPECIAL Meeting of the MCRHC No.1 Commission will be held via Zoom on Tuesday, December 21, 2021 at (11:30 A.M) at the regional's headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.

Respectfully submitted,

(Name)
SECRETARY Pro Tem

Reviewed by

David A. Henry
HEALTH OFFICER