



**Monmouth County Regional Health Commission #1**

**RESOLUTION 2021-87**

**RESOLUTION MEMORIALIZING THE HIRE OF OFFICE COORDINATOR  
/COMMISSION SECRETARY**

**WHEREAS**, MCRHC is in need of a full-time Office Coordinator/Commission Secretary; and

**WHEREAS**, Marita Kresge has applied for said position and based on both her resume qualifications and work performance appears to be qualified to person the duties required of said position; and

**WHEREAS**, Ms. Kresge has been interviewed by the Health Officer and emerged as one of the candidates of choice; and

**WHEREAS**, a “Conditional” employment status was offered pending the successful result of a background check; and

**WHEREAS**, Ms. Kresge’s F/T status date for this position will be recorded as December 13, 2021; and

**WHEREAS**, funds are available for this purpose in the 2021 budget under:

**Salary & Wage –**

**NOW THEREFORE, BE IT RESOLVED** that the Commission hereby hires Marita Kresge, in the capacity of Office Coordinator/Commission Secretary, at an annual salary of \$58,000 and benefit coverage; and

**BE IT FURTHER RESOLVED** that the Health Officer or Chairperson are authorized to sign any documents related to the hiring of Ms. Kresge, as deemed necessary and appropriate; and

**BE IT FURTHER RESOLVED** that a copy of this resolution shall remain on file in the Monmouth County Regional Health Commission and available for inspection as required by law.

MOVED: Commissioner Buttiglieri, Ocean  
SECONDED: Commissioner DeBenedetto, Middletown  
IN FAVOR: 11  
OPPOSED: 0  
ABSTAINED: 0

I hereby certify that this is a true copy of a Resolution passed at the meeting held on November 23, 2021.

*David A. Henry*

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David A, Henry, MPH, Health Officer  
Monmouth County Regional Health Commission