

MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1

REGULAR MEETING

Tuesday, June 25, 2019
(Open Session: 40 min. 54 sec.)

CALL TO ORDER:

President Giles called the meeting to order at 6:00 p.m. He then led the Regional Board of Health in the salute to the flag. President Giles next read the "Open Public Meeting Act Statement".

ROLL CALL:

Brielle – Jim Langenberger, Fair Haven – Casagrande, Highlands – Bill Brunt, Jr., Little Silver – Dr. Tim Sullivan, Ocean Twp. – Vinnie Buttiglieri, Sea Bright – Dr. Meg Fisher, Sea Girt – Jay Amberg, Shrewsbury Borough – Paul Roman, Spring Lake – Mary Ann Donahue, Spring Lake Heights – Dr. Len Giles

Upon completion of the roll call, the Secretary reported that a quorum was present.

ABSENT:

Boro of Monmouth Beach, Boro of Red Bank, Boro of Rumson, Boro of Tinton Falls, Boro of West Long Branch

OTHERS PRESENT:

David A. Henry, Health Officer, Steve Gallagher, CFO, Bruce Padula, Esq., Heather Frketich, Commission Secretary/Office Coordinator, Beth Hessek (public)

MINUTES OF LAST MEETING:

OPEN SESSION:

May 28, 2019 Regular Meeting

Jim Langenberger motioned to approve the Open Session Minutes of March 28, 2019, seconded by Dr. Fisher.

VOTE: Unanimous by those who were in attendance.

COMMUNICATIONS:

Heather Frketich and Peg Huie have revised the MCRHC brochure which is tonight's folders for Commissioner review and comment. This communication is posted on the website and available in our front lobby.

A revision of the NJDOH Vicious Dog Law will be forwarded to our Town Administrators tomorrow. Municipal Courts will be responsible to prove if an attack was provoked.

A new Commissioner of Health has been named by Governor Murphy. Judith Persichilli will be the first nurse to hold this position. In turn, current Health Commissioner Shereef Elnahal will serve as President/CEO of University Hospital.

Resolution 2019-36

At 6: 08 pm, Theresa Casagrande motioned to enter Closed Session for the purpose of contract/litigation discussion. The motion was seconded by Dr. Fisher.

VOTE: Unanimous

Attorney Padula, Steve Gallagher and Beth Hessek exited the meeting.

Vinnie Buttiglieri motioned to return to Open Session at 6:25 pm, seconded by Dr. Sullivan.

Attorney Padula, Steve Gallagher and Beth Hessek rejoined the meeting.

HEALTH OFFICER'S REPORT:

The June 2019 Health Officer's Report (reflecting May 2019 activity), the May 2019 Conferences & Meetings, the May 2019 CDRSS Report and the monthly PHN Report were previously e-mailed.

Quarterly Reports of Communicable Disease for MCRHC and Consortium member towns are available in the folders. Dr. Fisher commented on statistics that show a higher incidence of tick borne disease in the first quarter (winter months) of the year than respiratory illness. She states this may more than likely be a result of persons either requesting or having bloodwork that brings out past infections which are reported as new.

Mr. Henry attended a Health Officers' Executive Meeting wherein a current issue regarding youth camps in our area was discussed. The concern is measles as many children who attend these camps originate from Brooklyn where numerous outbreaks have occurred. Since there are no attendance restrictions per state law, the NJDOH has sent materials to the locations recommending that the camp staff look for signs and symptoms. MCRHC has also included awareness flyers for the REHS staff to deliver during their pre-operational inspections.

The Health Officer will be a member of the steering committee for Sustainable Jersey. He will have a part in crafting the public health component which will help participating municipalities gain points.

HEALTH OFFICER'S REPORT (continued)

The Health Officer attended a meeting in Bernard's Township today on Public Health Preparedness. Discussion focused on consolidation efforts and the roles hospitals, EMS units and other departments play and a goal of a more recognizable way to deal with public health preparedness across the state which has been somewhat nebulous to this point.

In light of the devastating Wannaque outbreak, a grant 2.5 million dollar grant opportunity has been announced for the purpose of solidifying communicable disease response staff. The Health Officer expressed his interest in applying on behalf of the Commission when the information becomes available.

Resolutions were prepared but pulled as no detail on the amount to be received for the next phase of the CLEP (Childhood Lead Exposure Prevention) grant.

The Health Officer complimented Dr. Fisher on her webinar presentation about measles.

Vice-President Roman referred briefly to legislative efforts to eliminate vaccination exemptions. New York was able to pass this. In NJ, the bill has been halted due to concern by a number of legislators of any possible political ramifications. The NJ proposed bill now includes the same regulations for daycare facilities.

Lastly, in the very important interest of emergency preparedness, Emergency Ops Public Health Annex has been requested of each of our towns' OEM Coordinators. Once received, the Health Officer plans to work toward any updates/consolidations to create a uniform template laying out health department authorities and staff assignment expectations in emergency situations. It was suggested that the Town Administrators be copied as a follow up.

Vice-President Roman motioned to accept the Health Officer's Report as presented, seconded by Dr. Fisher.

VOTE: Unanimous

CFO REPORT: No Report

TREASURER'S REPORT:

Was distributed by e-mail. The Statement of Accounts is for period ending May 31, 2019, was accepted as presented.

BUDGET & FINANCE COMMITTEE:

President Giles reported that since the May meeting - the Committee has met twice to formulate a future methodology for town assessments. The CFO was provided with suggestions that would be of benefits to all Commission towns in the long run.

HUMAN RESOURCES COMMITTEE: No Report

AUDIT COMMITTEE: No Report

OPERATIONS COMMITTEE: No Report

GOVERNANCE COMMITTEE: No Report

VNA COMMITTEE: Vice-President Roman advised that work with the CFO on VNA data is almost ready to be presented to the Commission.

PRESIDENT'S REPORT: No Report

President Giles and the Health Officer attended a recent meeting with the Tinton Falls Administrator and Commissioner John Mack. This first meeting between the Borough and MCRHC since the landfill odor complaint contract was terminated was very positive.

CONSENT AGENDA

Dr. Fisher motioned to approve resolutions listed under the Consent Agenda with the exception of 2019-42 and 2019-43 which deal with CLEP grant monies not yet determined. The motion was seconded by Dr. Sullivan.

- 2019-37 (Payment of June 2019 Monthly Bills)
- 2019-38 (Acceptance of Retirement of Sr. REHS Russell Groves)
- 2019-39 (Approval of sale of MCRHC Fleet Vehicle to Highlands)
- 2019-40 (Authorization Termination of MCRC Shared Service Agreement with Tinton Falls)
- 2019-41 (Approval of Consortium Shared Services Contract with Long Branch)

ROLL CALL VOTE:

Brielle	Yes	Sea Bright	Yes
Fair Haven	Yes	Sea Girt	Yes
Highlands	Yes	Shrewsbury Boro	Yes
Little Silver	Yes	Spring Lake	Yes
Ocean Twp	Yes	Spring Lake Heights	Yes

VOTE: 10 Ayes, 0 Nay, 0 Abstain
Motion Carries.

ORDINANCES:

At the opening of the Public Hearing on MCRHC Ordinance 2019-1 (Codification), Attorney Padula read an e-mail received by the Health Officer from Red Bank Borough Clerk Pam Borghi suggesting consideration of a non-refundable clause for retail food fees. No special action was currently requested, just consideration during the next ordinance review.

The public present did not have any comment.

Upon closure of the Public Hearing

President Roman motioned for the Commission to adopt Ordinance 2019-1: the MCRHC Codification of Chapters 1-9. The motion for adoption was seconded by Dr. Sullivan.

ROLL CALL VOTE:

Brielle	Yes	Sea Bright	Yes
Fair Haven	Yes	Sea Girt	Yes
Highlands	Yes	Shrewsbury Boro	Yes
Little Silver	Yes	Spring Lake	Yes
Ocean Twp	Yes	Spring Lake Heights	Yes

VOTE: 10 Ayes, 0 Nay, 0 Abstain
Motion Carries.

The Commission Secretary will publish this Ordinance Final Reading and Adoption with advisement of effective date.

PUBLIC COMMENT PERIOD:

No comment from Public present

OLD BUSINESS:

ACCREDITATION UPDATE: The Health Officer reported he has received notice of the need for response for 11 items or measures following the PHAB site visit in early May. He has not been advised at the point what timeframe we are being given to respond to the action plan, but it is usually 6 month – 1 year. A full review by the national PHAB Accreditation Board will occur. The Health Officer was asked if this continuing work will be handled internally or if consultation will be needed. He responded it will be handled internally. The Health Officer has reached out to the state’s office of local public health for possible assistance with ideas for sources of data collection for town/community statistics which PHAB is asking to see from us. Kevin Sumner , President of NACCHO will pursue the point of specific data collection as an issue for the majority of health departments seeking accreditation in NJ. In summary, there is still work to do, but the outcome from the site visit was positive.

NEW BUSINESS:

COMMISSION NON-ATTENDANCE FEES

Commissioner Casagrande spoke on the request of several Commission members requesting Attorney Padula to prepare an initial draft of wording regarding the proposed incorporation of a fee assessment (ex. JIF membership) to MCRHC towns who do not participate actively to a certain level on the Board to begin in 2020. Non-attendance impedes continuity when working through Commission business month to month. Further discussion this evening centered on fee amounts and the difference between contract vs. member status with the MCRHC. They are treated the same financially, however opted at joining not to have a seat at the Board table which gives them a voice on operational and administrative issues. Attorney Padula will work on a rewrite and the item will be placed on the July agenda for Ordinance Introduction. The Health Officer will review the current town agreements with the Attorney and also reach out to our current contract towns on the subject of membership.

It was announced that the Human Resources Committee would hold a brief meeting immediately following the Commission meeting this evening.

There being no further business, the meeting adjourned at 6:58 pm on a motion by Theresa Casagrande, seconded by Vinnie Buttiglieri.

VOTE: Unanimous

Next Regular Meeting of the MCRHC #1 Commission will be held on Tuesday, JULY 23, 2019 at 6:00 P.M. at the Regional's headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.

Respectfully submitted,

Heather L. Frketich

Heather L. Frketich
COMMISSION SECRETARY

Reviewed by,

David A. Henry

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HEALTH OFFICER