

MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1

REGULAR MEETING

Tuesday, March 26, 2019
(Open Session: 51 min. 21 sec.)

CALL TO ORDER:

President Giles called the meeting to order at 6:13 p.m. He then led the Regional Board of Health in the salute to the flag. President Roman next read the "Open Public Meeting Act Statement".

ROLL CALL:

Brielle – Jim Langenberger, Fair Haven – Theresa Casagrande, Little Silver – Dr. Tim Sullivan, Red Bank – Mike Natelli, Sea Bright – Dr. Meg Fisher), Shrewsbury Borough – Paul Roman, Spring Lake Heights – Dr. Len Giles, West Long Branch – Stephanie Dollinger

Upon completion of the roll call, the Secretary reported that a quorum was present.

ABSENT:

Boro of Highlands, Boro of Monmouth Beach, Twp. of Ocean, Boro of Rumson, Boro of Sea Girt, Boro of Spring Lake, Boro of Tinton Falls,

OTHERS PRESENT:

David A. Henry, Health Officer, Steve Gallagher, CFO, Bruce Padula, Esq., Mark Kitrick, Esq.,(departed 6:45 pm) Heather Frketich, Commission Secretary/Office Coordinator, Alyssa Medina, MCRHC Intern, Nicholas Kessler, MCRHC Intern

MINUTES OF LAST MEETING:

OPEN SESSION:

February 26, 2019 Regular Meeting

Theresa Casagrande motioned to approve the Open Session Minutes of February 26, 2019, seconded by Dr. Sullivan.

VOTE: Unanimous by those who were in attendance.

CLOSED SESSION:

February 11, 2019 Special Meeting

Vice President Roman motioned to approve the Closed Session Minutes of February 11, 2019, seconded by Dr. Fisher.

VOTE: Unanimous by those who were in attendance.

CLOSED SESSION:

February 26, 2019 Regular Meeting

Vice-President Roman motioned to approve the Closed Session Minutes of February 26, 2019, seconded by Dr. Sullivan.

VOTE: Unanimous by those who were in attendance.

COMMUNICATIONS:

24th Annual Public Health Symposium at Rutgers will be April 1st from 4 pm to 8 pm.

ENTER CLOSED SESSION

Dr. Fisher motioned to enter Closed Session at 6:21 pm for the purposes of Contract Negotiation and Human Resources, seconded by Theresa Casagrande.

Attorney Padula excused himself due to conflict of interest. Steve Gallagher and both interns exited the meeting.

At 6:45 pm Attorney Kitrick departed the meeting, and Attorney Padula rejoined the meeting along with CFO Gallagher.

EXIT CLOSED SESSION

At 6:54 pm, Dr. Fisher motioned to return to Open Session, seconded by Stephanie Dollinger.

The two interns Alyssa and Nick rejoined the meeting.

The Health Officer introduced current Interns: Alyssa Medina of William Patterson University and Nicholas Kessler of Rutgers University. Great work so far, especially on the review and pending Ordinance codification project which is providing cost-savings to MCRHC and valuable work experience for the students, our future public health work force!

HEALTH OFFICER'S REPORT:

The March 2019 Health Officer's Report (reflecting February 2019 activity), the February 2019 Conferences & Meetings, the February 2019 CDRSS Report, and monthly PHN Report were previously mailed/e-mailed.

The Health Officer briefly referred to the following of a measles case in our jurisdiction with possible additional unimmunized family member exposures and ties to the Lakewood area. It was a challenge for our PHN, CD Investigator and Health Officer to convince the parent to

HEALTH OFFICER'S REPORT (continued)

submit to testing, but is now cooperating. School exclusion is necessary. Communication with the patient's contacts are being made. The appropriate Commissioner and Administrator have been advised. This is the second measles outbreak concern that MCRHC needed to keep watch on in a short period of time. Preparations with VNA for a vaccine clinic are taking place should it become necessary. Dr. Fisher stated it is very dangerous for a symptomatic person to come to a hospital ER as it is a true airborne disease. Alternative offsite nasal swab, urine and blood tests should be used to confirm. Brain central nervous system involvement is rare, but possible, pneumonia and hospitalizations are more commonly experienced.

The Health Officer also informed the Commission of a bacterial meningitis case at Rutgers. The Men B vaccine is being strongly recommended for all 35,000 students who have not received it.

ACCREDITATION: Per the Health Officer, the last round of questions/comments were transmitted to PHAB on March 22, 2019. The site visit process will host Governing Body members on May 1st and the public health partners of MCRHC on May 2nd. Invitations have been going out.

The Commission Secretary advised those present that our CONFERENCE CALL DIAL-IN NUMBER is changing. Please contact her for the new info if needed.

PROCLAMATION acknowledging PUBLIC HEALTH WEEK 2019 April 1 -7th should be brought back to our member towns.

Dr. Sullivan motioned to accept the Health Officer's Report as presented, seconded by Dr. Fisher.

VOTE: Unanimous

CFO REPORT:

The Commission briefly discussed REHS staffing. A recent new Full-time hire was not in the budget, even though the new REHS is replacing a Sr. REHS retiree effective 4-1-19. There is a second retiree, not yet confirmed. A part-time person is budgeted. The Health Officer understood authority was given to hire an REHS due to the Tinton Falls Landfill situation. This was backed up by President Giles and Vice-President Roman, although clarity of Full-time status and timing of a replacement REHS was perceived/remembered differently by the involved parties of the Budget & Finance Committee (Resolution 2019-23 voted on and passed at the February 26th meeting). Review needed of e-mails and Open session minutes. CFO advised he had not been aware of the Resolution for the hire. There was a decent/logical argument for needing an individual at this point in time to continue smooth service to the towns, but it cannot be a budget over expenditure.

Dr. Sullivan motioned to accept the CFO Report, seconded by Mike Natelli.

VOTE: Unanimous

TREASURER'S REPORT:

Was distributed by e-mail. The Statement of Accounts is for period ending February 28, 2019. The Treasurer's Report was accepted as presented.

BUDGET & FINANCE COMMITTEE: No Report

HUMAN RESOURCES COMMITTEE: No Report

AUDIT COMMITTEE: No Report

OPERATIONS COMMITTEE: No Report

GOVERNANCE COMMITTEE: No Report

VNA COMMITTEE: Vice-President Roman mentioned that the next set of town service figures are due to use as the basis of input for the next annual budget. He will follow-up with VNA. Even towns not mentioned in 2019 contract are covered for all non-compensated care, lead and TB through MCRHC.

PRESIDENT'S REPORT: None, however Vice-President Roman presented a few copies of the NJLBOH Newsletter

HANDOUT: from PHACE (a collaboration of the 6 Public Health organizations in NJ) on the Campaign for Funding Public Health and appeal to LGOs for reinstatement of the Public Health Priority Funds appropriations lost in 2011. He reiterated that this is needed to help budgets across NJ which have been increased due to the lack of this former funding. April 15th is the Governor's health budget testimony. New Jersey is one of the least public health funded states in the country. Dependent on the content of the Governor's proclamation after it is received, it is possible that the MCRHC might decide to draft a resolution in response.

CONSENT AGENDA

Theresa Casagrande motioned to approve resolutions listed under consent agenda as follows: The motion was seconded by Stephanie Dollinger.

- 2019-27 (Payment of March 2019 Monthly Bills)
- 2019-28 (MMC Occupational Health Shared Service Agreement)
- 2019-29 (2019 VNA Contract with Various MCRHC Towns)
- 2019-30 (Acceptance of Diane L. Beears, Sr. REHS Retirement)

CONSENT AGENDA (continued)

ROLL CALL VOTE:

Brielle	Yes	Sea Bright	Yes
Fair Haven	Yes	Shrewsbury Boro	Yes
Little Silver	Yes	Spring Lake Heights	Yes
Red Bank	Yes	West Long Branch	Yes

VOTE:8 Ayes, 0 Nay, 0 Abstain
Motion Carries.

ORDINANCES: In regard to a possible Introduction of MCRHC Codification Chapters 1-10 and Amendments to the Retail Foods and Non Food Fees Ordinances – any actions were tabled until the April 23rd meeting for Attorney Padula’s further review of document compilation/presentation.

PUBLIC COMMENT PERIOD: None

OLD BUSINESS:

ACCREDITATION: Discussed under Health Officer Report

VNA CONTRACT UPDATE: Discussed under VNA Committee.

TINTON FALLS LANDFILL (Monmouth County Reclamation Center) update & next steps discussed in Closed Session)

Commissioner Casagrande requests Attorney Padula’s drafting of wording regarding the proposal of incorporation (possibly into Administrative Code or Chapter 1 of our Ordinance newly codified structure) of a fee assessment to (ex. JIF membership) MCRHC towns who do not participate actively to a certain level on the Board. As had been stated in the past the work of the Commission has fallen on the shoulders of those town reps who consistently keep the quorum. Participation is right and responsibility of our towns, otherwise work would not get done.

NEW BUSINESS:

FINANCIAL DISCLOSURES: deadline for completion is April 30, 2019 to supply information to the state. Peg Huie has updated the MCRHC Roster. Online access not yet open to LGOs. New members to the Commission will be sent PIN #s from Ms. Huie.

HANDOUT: A 2019 Organization Chart was placed in all folders and will be distributed to all Commissioners not present this evening.

There being no further business, the meeting adjourned at 7:39 pm on a motion by Dr. Fisher, seconded by Dr. Sullivan.

VOTE: Unanimous

Next Regular Meeting of the MCRHC #1 Commission will be held on Tuesday, APRIL 23, 2019 at 6:00 P.M. at the Regional's headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.

Respectfully submitted,

Heather L. Frketich

Heather L. Frketich
COMMISSION SECRETARY

Reviewed by,

David A. Henry

David A. Henry
HEALTH OFFICER