

REORGANIZATION MEETING

MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1 AGENDA

**Reorganization Meeting - Tuesday, January 22, 2019 at 6:00 PM
at 1540 West Park Avenue – Suite #1 Tinton Falls, New Jersey**

1. Call to Order
2. Reading "Open Meeting Act Statement"
3. Salute to the Flag
4. Roll Call
5. Nominations and Election of Commission Officers - Meeting adjourned sine die with David Henry/Health Officer/Commission Secretary appointed to conduct election of
 - President
 - Vice-President
 - Treasurer
6. Secretary Appointment – H. Frketch, Office Coordinator
7. Appointment of Secretary Pro Tem – B. Padula, Esq., et al.
8. Appointment of Professional Staff
 - Health Officer D. Henry
 - CFO S. Gallagher
 - Public Health Nurse Ammar Rizvi
 - Principal REHS L. Muscillo
 - Senior REHS Staff D. Beears, R. Groves, D. Astino, M. Kowal
 - REHS Staff O. Dos Santos

CONSENT AGENDA

(Items 9 through 23) Resolutions 1- 13)

All Resolutions on the Consent Agenda will be voted on in one motion, unless Commission members determine that a particular resolution requires additional discussion.

9. **Legal Counsel** – appointed without retainer
 - Cleary, Giacobbe, Alfieri, Jacobs, LLC – Bruce Padula, Esq. **RESOLUTION 2019-1**
10. **Certified Public Accountant** - appointed without retainer (on recommendation of Audit Committee)
 - Suplee, Clooney & Company, CPA **RESOLUTION 2019-2**
11. **Regional Health Educator** - Concetta Polonsky, MPH, CHES **RESOLUTION 2019-3**
12. **Primary Depository of Funds** - Valley National Bank
13. **Legal Notices Published in Newspaper**
 - Asbury Park Press
 - Star Ledger (secondary for Sunshine Law notices) **RESOLUTION 2019-4**
14. Approve **Annual 2019 Commission Meeting Dates, Times and Locations** **RESOLUTION 2019-5**
15. **Website Management** - City Connections, LLC **RESOLUTION 2019-6**
16. **IT Support** – Inter Network, LLC **RESOLUTION 2019-7**
17. **Office Cleaning** - Master Maintenance **RESOLUTION 2019-8**
19. **2019 Cash Management Plan** **RESOLUTION 2019-9**
20. **Financial Software** - Edmunds **RESOLUTION 2019-10**

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21. CLEP Grant – Lead Inspector/Risk Assessor – Ken Walls **RESOLUTION 2019-11**
22. Public Health Accreditation (PHAB) Fees **RESOLUTION 2019 -12**
23. Payment of Bills in Absence of Quorum **RESOLUTION 2019 -13**
- End of Consent Agenda**
24. Committee Appointments by President
 - a) Budget and Finance Committee
 - b) Human Resources Committee
 - c) Operations Committee
 - d) Audit Committee
 - e) Governance Committee
25. Minutes of Regular Meeting::
December 18, 2018 – (Open)
26. Communications
27. Health Officer's Report
- BOH Member Orientation
28. CLOSED SESSION(if necessary) **RESOLUTION 2019-14**
29. Report of Budget and Finance Committee
30. Report of Audit Committee (as necessary)
31. CFO Report
32. Treasurer's Report
33. Payment of Bills
34. Report of Human Resources Committee
 - CFO Annual Salary Resolution 2019 **RESOLUTION 2019 -15**
 - Bookkeeper Annual Salary Resolution **RESOLUTION 2019-16**
 - Authorization to Hire of Per-Diem REHS (as needed) **RESOLUTION 2019 -17**
35. Report of Operations Committee (as necessary)
36. Report of Governance Committee (as necessary)
37. Old Business
 - Accreditation Project Update
38. New Business
 - Landfill Shared Service Agreement
 - Rabies Trap-Neuter-Release (TNR)
 - Consortium Shared Service Agreement – Colts Neck **RESOLUTION 2019 -18**
39. **Ordinances**
 - Introductions/Public Hearing Vote Action – N/A

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40. Public Comment Period
(In accordance with the Open Public Meetings Act)
41. President's Report
42. **Next Regular Meeting Tuesday, February 26, 2019 at 6:00 P.M.
at 1540 West Park Avenue – Suite # 1 Tinton Falls, New Jersey**
43. Adjournment