

REORGANIZATION MEETING

MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1 AGENDA

Reorganization Meeting - Tuesday, January 23, 2018 at 6:00 PM
at 1540 West Park Avenue – Suite #1 Tinton Falls, New Jersey

1. Call to Order
2. Reading "Open Meeting Act Statement"
3. Salute to the Flag
4. Roll Call
5. Nominations and Election of Commission Officers - Meeting adjourned sine die with David Henry/Health Officer/Commission Secretary appointed to conduct election of
 - President
 - Vice-President
 - Treasurer
6. Secretary Appointment
7. Appointment of Secretary Pro Tem
8. Appointment of Professional Staff
 - Health Officer D. Henry
 - CFO S. Gallagher
 - Public Health Nurse Ammar Rizvi
 - Principal REHS L. Muscillo
 - Senior REHS Staff D. Beears, R. Groves, D. Astino, M. Kowal
 - REHS Staff O. Dos Santos, H. Bitar

CONSENT AGENDA (Items 9 through 20)

All Resolutions on the Consent Agenda will be voted on in one motion, unless Commission members determine that a particular resolution requires additional discussion.

9. **Legal Counsel** – appointed without retainer
 - Cleary, Giacobbe, Alfieri, Jacobs, LLC – Bruce Padula, Esq. **RESOLUTION 2018-1**
10. **Certified Public Accountant** - appointed without retainer (on recommendation of Audit Committee)
 - Suplee, Clooney & Company, CPA **RESOLUTION 2018-2**
11. **Regional Health Educator** - Concetta Polonsky, MPH, CHES **RESOLUTION 2018-3**
12. **Primary Depository of Funds** - Valley National Bank
13. **Legal Notices Published in Newspaper**
 - Asbury Park Press
 - Star Ledger (secondary for Sunshine Law notices) **RESOLUTION 2018-4**
14. Approve **Annual 2018 Commission Meeting Dates, Times and Locations** **RESOLUTION 2018-5**
15. City Connections, LLC **Website Management** General Services **RESOLUTION 2018-6**
16. InterNetworkx **IT Support** **RESOLUTION 2018-7**
17. **Master Maintenance 2018 Contract** **RESOLUTION 2018-8**
18. **Visiting Nurse Association 2018 Contract** for Specific MCRHC Towns **RESOLUTION 2018-9**
19. 2018 **Cash Management** Plan **RESOLUTION 2018-11**
20. **Edmunds** Financial Software **RESOLUTION 2018-12**

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21. Committee Appointments by President
 - a) Budget and Finance Committee
 - b) Human Resources Committee
 - c) Operations Committee
 - d) Audit Committee
 - e) Governance Committee
22. Minutes of:
December 27, 2017 (Special) – (Open)
23. Communications
24. Health Officer's Report
 - BOH Member Orientation
25. Report of Budget and Finance Committee
 - Sale of two MCRHC Fleet Vehicles**RESOLUTION 2018-10**
26. Report of Audit Committee (as necessary)
27. CFO Report
28. Treasurer's Report
29. Payment of Bills
30. Report of Human Resources Committee
 - PHN Position Opening Update
 - Union Contract Negotiations Update
 - Possible Closed Session**RESOLUTION 2018-13**
31. Report of Operations Committee (as necessary)
32. Report of Governance Committee (as necessary)
33. Old Business
 - Accreditation Project Update
34. New Business
 - SubContract between MCHD & MCRHC (Childhood Lead Exposure Prevention Project)
 - Approval of New//Revised Personnel Policies
 - Discussion Regarding Town Food Licensing**RESOLUTION 2018-14**
RESOLUTION 2018-15
35. Public Comment Period
(In accordance with the Open Public Meetings Act)
36. President's Report
37. **Next Regular Meeting Tuesday, February 27, 2018 at 6:00 P.M.
at 1540 West Park Avenue – Suite # 1 Tinton Falls, New Jersey**
36. Adjournment