

MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1

REGULAR MEETING

Tuesday, August 21, 2018  
OPEN SESSION: 55 mi. 56 sec.

CALL TO ORDER:

President Roman called the meeting to order at 6:00 p.m. He then led the Regional Board of Health in the salute to the flag. President Roman next read the "Open Public Meeting Act Statement".

ROLL CALL:

Brielle – Jim Langenberger, Fair Haven – Theresa Casagrande, Little Silver – Dr. Tim Sullivan, Monmouth Beach – Joe Nardone, Ocean Twp. – Vinnie Buttiglieri, Red Bank – Mike Natelli, Shrewsbury Borough – Paul Roman, Tinton Falls – John Mack, West Long Branch – Stephanie Murray (arrived 6:04 pm).

Upon completion of the roll call, the Secretary reported that a quorum was present.

ABSENT:

Boro of Highlands, Boro of Rumson, Boro of Sea Bright, Boro of Sea Girt, Boro of Spring Lake, Boro of Spring Lake Heights, Township of Wall

OTHERS PRESENT:

David A. Henry, Health Officer, Jodi Howlett, Esq. (arrived 6:08 pm); H. Frketich, Ofc. Coordinator/Commission Secretary

President Roman will present a plaque to Wall Township Commissioner Keri Pagnoni to the MCRHC who served from 2015-2018 in thanks for her service. She was not in attendance.

HOT SHOTS FOR TOTS - a first year NJDOH Child Immunization Campaign pilot program for the 2017-18 academic year in Monmouth County has yielded awardees from the MCRHC district.

GOLD AWARD (Reached All Requirements)  
Lincroft Center for Children - Middletown  
Monmouth Daycare in Red Bank  
Red Bank Preschool – Red Bank

SILVER AWARD  
Give and Take Childcare – Ocean Twp.

The Health Officer noted that PHN Ammar Rizvi recently completed a multi-faceted (ICAR) Infection Control Assessment & Response Program from NJDOH and has plans to begin an online MBA Program.

MCRHC wishes to recognize Monmouth Beach Borough (along with Ocean Twp.) on being in the forefront of County towns passing an Ordinance limiting or banning plastic straws, food containers and cups. The movement is gaining speed.

MINUTES OF LAST MEETING:

OPEN SESSION:  
July 24, 2018

Jim Langenberger motioned to approve the minutes of July 24, 2018, seconded by John Mack.

VOTE: Unanimous

CLOSED SESSION:

May 22, 2018 (1<sup>st</sup> Session) held for August meeting ...still pending  
June 26, 2018 (1<sup>st</sup> Session) held for August meeting...nothing to record  
July 24, 2018 (1<sup>st</sup> Session) .....nothing to record.

Commissioner Buttiglieri expressed his opinion that the Commission Secretary should be the Closed Session minute taker unless matters regarding her will be discussed.

All meeting attendees including the attorney did not voice objection, therefore Heather Frketch will take on this additional role.

COMMUNICATIONS:

2018-2019 Seasonal Flu/Pneumonia Clinic Schedule was presented. The Health Officer announced that the cost for any Commissioners or town employees & First Responder staff is \$21.00 or Medicare cards may be presented. The number of clinics we have planned has decreased from last year due to attendance. Core staff will continue to evaluate the flu/pneumonia clinic program periodically at least annually.

It is too early to predict the severity of this year's flu.

ACCREDITATION: Corrective Items from our Spring 2018 submission to PHAB were completed. A list of potential site visit reviewers was received and perused for any potential conflict. The site visit date(s) are pending at this time. The Health Officer stated that Commissioners are welcome to participate.

Public Health Question of the Month: How is the Local Health Department Involved in my Child's School? Please see [mcrhc.org](http://mcrhc.org) for the answer.

### HEALTH OFFICER'S REPORT:

The August 2018 Health Officer's Report (reflecting July 2018 activity), the July 2018 Conferences & Meetings, the July 2018 CDRSS Report, the PHN Monthly Activity Report, the July financials and the Quarterly Vital Statistics were previously mailed/e-mailed.

John Mack motioned to approve the Health Officer's Report (as previously e-mailed), seconded by Stephanie Murray.

VOTE: Unanimous

### **Resolution 2018-41** MCRHC CLOSED SESSION

NO CLOSED SESSION IS REQUIRED AT THIS MEETING.

### AUDIT COMMITTEE:

No Report. The 2017 Audit is about to start in the next week to 10 days.

### CFO REPORT:

Report of 2017 and 2018 Budget Line Items & Dollars Spent on Accreditation was prepared by the CFO and presented in tonight's folders per Commissioner request.

The Commissioners stated they also request Overtime (OT costs) that were accrued. The Health Officer will have the Bookkeeper research this prior to next month's meeting.

Questions:

- 1) Were there expenses prior to 2017? President Roman and the Health Officer remarked if any, they were minimal.
- 2) Are any additional annual PHAB charges expected? The Health Officer responded "No."

Jim Langenberger asked about WNV cases and the testing of birds. The Health Officer stated that while the State no longer tests bird specimens, the health department remains in close contact with the Monmouth County Mosquito Control Division and is advised of any positive mosquito pools or spraying efforts that will take place.

### TREASURER'S REPORT:

Presented by President Roman in the absence of Liz Finnerty, Treasurer. He briefly reviewed the Statement of Accounts for period ending July 31, 2018.

The Treasurer's Report was accepted as presented.

Note: Nancy Ippolito, Bookkeeper has reissued the Budget Expenditures by Month as of June 2018 report and provided it for tonight's folders. The reissue was due to an error with total sums which affected ONLY the June 2018 Report. The Year to Date Report was not in error.

BUDGET & FINANCE COMMITTEE:

No Report

PAYMENT OF BILLS:

Vinnie Buttiglieri motioned to approve payment of the August 2018 bills in the amount of \$131,437.03 inclusive of \$88,475.48 monthly payroll. The motion was seconded by Theresa Casagrande.

ROLL CALL VOTE:

Brielle	Yes	Red Bank	Yes
Fair Haven	Yes	Shrewsbury Boro	Yes
Little Silver	Yes	Tinton Falls	Yes
Monmouth Beach	Yes	West Long Branch	Yes
Ocean Twp.	Yes		

VOTE: 9 Ayes, 0 Nay, 0 Abstain  
Motion Carries.

HUMAN RESOURCES COMMITTEE: No Report

President Roman reminded the Commissioners present that the Union contract most recently negotiated has not been signed and that the involved parties are operating under a Memorandum of Agreement.

GOVERNANCE COMMITTEE: No Report

OPERATIONS COMMITTEE: No Report

OLD BUSINESS:

**Resolution 2018-39**

Resolution authorizing new shared services agreement with Freehold Township to provide Health Improvement Coalition (HICMIC) Coordination Services related to the Monmouth County CHA & CHIP. Attachment A of the Agreement details the proposed funding breakout for 1/2 of 2018, 2019 and 2020 as well as noting the effect Wall Township's exit from the MCRHC will have on future amounts paid.

OLD BUSINESS (continued):

Theresa Casagrande motioned to approve Resolution 2018-39, seconded by John Mack.

ROLL CALL VOTE:

Brielle	Yes	Red Bank	Yes
Fair Haven	Yes	Shrewsbury Boro	Yes
Little Silver	Yes	Tinton Falls	Yes
Monmouth Beach	Yes	West Long Branch	Yes
Ocean Twp.	Yes		

VOTE: 9 Ayes, 0 Nay, 0 Abstain  
Motion Carries.

WALL TOWNSHIP Update – Per Wall Township Resolution # 18-0801, Margy Jahn, HO and Freehold Township Health Department will be their new provider of local public health services effective September 1, 2018.

Dave Henry has informed the NJ DOH Office of Public Health Infrastructure. A notice to Township Residents and Businesses of the change from President Roman and the Health Officer was posted on the MCRHC homepage. MCRHC was pleased to provide public health services to Wall since 2010 and is working to insure a smooth and seamless transition.

NEW REVENUE PROPOSAL: Child Immunization Data Entry Service – No Update.

NEW BUSINESS

**Resolution 2018-40**

Resolution authorizing Use of a Medical Waste Disposal Service – This is a needed service (that will replace an informal agreement with area hospitals) since MCRHC has become a licensed medical waste (syringes/vials) generator. Following the PHN’s review of a list of vendors provided by DEP, Ameriwaste Medical Services, LLC of Lakewood, NJ appeared to be most reasonable, only charging for what they remove with the appropriate certification provided. Cost is currently set at \$55.00 per box (Note: multiple Sharps containers will fit in a box). This cost will be charged to the “Clinic Expenses” line item and is not expected to exceed \$500.00 by end of year.

Dr. Sullivan motioned to approve Resolution 2018-40, seconded by John Mack.

ROLL CALL VOTE:

Brielle	Yes	Red Bank	Yes
Fair Haven	Yes	Shrewsbury Boro	Yes
Little Silver	Yes	Tinton Falls	Yes
Monmouth Beach	Yes	West Long Branch	Yes
Ocean Twp.	Yes		

VOTE: 9 Ayes, 0 Nay, 0 Abstain  
Motion Carries.

PUBLIC COMMENT PERIOD:

None

PRESIDENT'S REPORT:

HANDOUT 1: APHA: USDA research finds few people wash their hands well in the kitchen

HANDOUT 2: NJACCHO Article regarding investing in NJ's public health system by reinstatement of Public Health Priority Funding in NJ

- 1) NJ DOH Commissioner Elnahol is scheduled to visit our County (MCHD) on September 6, 2018. The Health Officer and President Roman will attend.
- 2) Mounting major offensive by 2020 to reinstate Public Health Priority Funding which has been lacking for approximately 8 ½ years. The funds were around 6.2 million in 1990 and since their discontinuation every dollar to cover local public health is coming out of the NJ Property tax base.-your pocket!
- 3) State is rewriting regulation of Hepatitis B vaccines provided at no cost for Police, Fire EMS first responders – Attorney General has funding, therefore lottery feature no longer mandated in regard to reimbursement to towns. The Health Officer will forward notification letter to our Administrators when received.
- 4) President Roman, the Health Officer and Red Bank Commissioner Mike Natelli met with Ziad Shehedy, the new Red Bank Administrator. He is a former Mayor of Springfield, NJ and has distinguished military background. A discussion of VNA services and costs was part of the meeting.

The MCRHC VNA 2018 contract wording was reviewed by the attorney. All statistics that have been being gathered for 2017 and 2018, nursing hourly or per visit fees for TB, DOT and lead services, categorized compensated and uncompensated care descriptions, PHN activity will be carefully scrutinized during the 2019 budget formula preparation. Explanation letters will be forwarded to each town addressing the proposals prior to budget approval. CFO will begin work after Labor Day. The CFO will present his proposed formulas to the Budget & Finance Committee, followed by presentation to the full Commission.

The Health Officer mentioned the positive direction that has been occurring since talks with VNA lead staff began over the past year and one-half. It is a good partnership and the forthcoming data being received for each client town should work to provide equitable outcomes to the MCRHC in general.

PRESIDENT'S REPORT (continued)

Joe Nardone is very concerned with VNA "workload" in some towns with great need vs. towns with very little need, expressing his opinion of cause as stemming from certain towns not as vigilant with strict adherence to their codes (ex. buildings with lead). He does not feel trends will shift that much even as time progresses.

The Health Officer countered the remark with the reminder that the state has a new lowered lead standard which is projected to increase cases with an additional reminder that grant reimbursement of costs is expected for 2 years. After the grant period, a sustainability plan should emerge as increasing data is gathered. In general more history is needed to attach to a town's workload.

In the not too distant future, MCRHC plans to provide lead screening at in-house immunization clinics.

The State is working with pediatricians to result in more appropriate screening and the MCRHC is providing outreach in the form of educational materials to the same group.

GENERAL COMMENTS:

Happy Labor Day to All

There being no further business, the meeting adjourned at 6:55 pm on a motion by Vinnie Buttiglieri seconded by Dr. Sullivan.

VOTE: Unanimous

***Next Regular Meeting of the MCRHC #1 Commission will be held on Tuesday, September 25, 2018 at 6:00 P.M. at the Regional's headquarters located at American Red Cross building 1540 West Park Avenue – Suite # 1, Tinton Falls, New Jersey.***

Respectfully submitted,

*Heather L. Frketich*

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Heather L. Frketich  
Commission Secretary

Reviewed by,

*David A. Henry*

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David A. Henry  
HEALTH OFFICER