

**MONMOUTH COUNTY REGIONAL HEALTH COMMISSION NO. 1**  
**AGENDA**  
**Regular Meeting - Tuesday, May 22, 2018 at 6:00 PM**  
**at 1540 West Park Avenue – Suite #1 Tinton Falls, New Jersey**

1. Call to Order
2. Reading "Open Meeting Act Statement"
3. Salute to the Flag
4. Roll Call
5. Minutes of:  
April 24, 2018 – (Open)  
April 24, 2018 – (Closed Session 1)  
April 24, 2018 – (Closed Session 2)
6. Communications
7. Health Officer's Report
  - Accreditation Project Update
  - Public Health Question of the Month
  - Cottage Food Bill Update
  - Vaccination Bill Update
  - 2017 Retail Food Inspection Data
  - Lyme Disease and Ticks
  - Overtime Procedures
8. Report of Budget and Finance Committee
9. Report of Audit Committee (as necessary)
10. CFO Report
  - Report of Accounting Review of April Bill List (Lead Grant)
  - Report of Accounting Questions re Budget Line Items – Health Education
11. Treasurer's Report
12. Payment of Bills
13. CLOSED SESSION Resolution MAY 22, 2018 **RESOLUTION 2018-27**
14. Report of Human Resources Committee  
Possible Closed Session:
  - Health Officer Contract **RESOLUTION 2018-20**
  - Bookkeeper/HRC **RESOLUTION 2018-25**
  - Contract – Employee Provisions
15. Report of Operations Committee (as necessary)
16. Report of Governance Committee (as necessary)

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17. Old Business
- VNA Statistics Report – 1<sup>st</sup> Quarter 2018
  - Proposed Contract Lead–Concetta Polonsky, RHE **RESOLUTION 2018-28**
  - Proposed Contract Accreditation – Concetta Polonsky, RHE **RESOLUTION 2018-29**
  - Wall Twp. Update
  - Ordinance 18-08 (MCRHC Staff Salaries) – possible reintroduction
18. New Business
- Computer/Software, Copier Updates per CLEP Grant
  - Discussion of Pending Agreement with Consortium Members (MPHC) to adjust \$9,000 originally owed to Freehold Township HD/Funding Health Improvement Coalition
  - Proposed Lead Shared Services Agreement with Colts Neck Health Dept. **RESOLUTION 2018-30**
  - New Revenue Proposal: Child Immunization Data Entry Service
19. Public Comment Period  
(In accordance with the Open Public Meetings Act)
21. President's Report
22. **Next Regular Meeting Tuesday, June 26, 2018 at 6:00 P.M.**  
**at 1540 West Park Avenue – Suite # 1 Tinton Falls, New Jersey**
23. Adjournment